

2021 Summer Youth Earn and Learn Employment Program Bidders Conference Question and Answers

QUESTIONS	RESPONSES
If awarded is there any flexibility in the time that you have to provide the services? For example, can you work with the students in the afternoon?	Yes. We try and ensure participants get at minimum 20 hours of work each week. Please share in your plan what you would like those hours to look like and we can review. We also recognize that because of covid some participants may have to attend summer school, so having some afternoon programs may be helpful.
How creative can programs be. Meaning if we want participants to really stay interested, we may need to think outside the box.	We look for creativity, keeping in mind the requirements outlined in the RFQ. We recognize that it can be difficult to keep young adults engaged, so we like when programs give ideas that think outside the box. Please share what your program outline will be.
Can assignments be part of their hours. In other words, if we can give them 15-20 of work, can perhaps up to 5 hours per week be given to them to complete assignments that we will grade upon return?	This would need to be outlined in your program proposal for review. Assignments are allowed, but you need to share how they would be graded and they should not be the larger part of the workday. Participants need to have interaction during their work period so please be clear how you are outlining it. Remember this is an earn and learn program. We want to ensure young adults need to learn real skills to move to the next level. Learning and engagement piece is key.
Should anticipated equipment needs be part of our submitted budget and is that something that is provided by the CareerHub/WorkPlace or will it come out of our overall funded allotments?	Yes please outline your technology and wifi needs. We do an assessment ahead of time and we also pay for the zoom link for each vendor to use.
In The past some youth would attend work readiness training, then report to the 6 week career pathway class. Will that process be the same for this period?	For youth that will be on site, will have an initial work readiness training for 3 days =15 hours, prior to the start of the on-site placements. We will have a mixture of worksites as well as virtual training
Does this include bus passes?	Yes
What is the expected number of people to be served?	No more than 20-25 young adults at a time

Do we have backup laptops as opposed to one we may have that does not work?	Yes
The Youth that are not going to worksites, are these youth going to also receive a Stipend? Or paid 15-20 hours?	Yes everyone will get paid \$13.00 per hour.
Do we have access to the curriculum for work-skills training through website, or how do we get it? Also the skills academy curriculum?	The links are provided in the RFQ.
Do the students pick 15-20 hours, why is there a variance?	It is generally based on how you structure your program. Some have done 9-12 and then 1-2. Some do a cohort in the morning and some in the afternoon. It is based on your program structure. We try and get a program to do 4 hours a day.
Any changes on the timesheet process?	Participants will enter their hours through their phones into our Paychek system. Once it gets into our system, the Interns assigned to you will verify this through the employers/.